*Clerk and Responsible Financial Officer to the Council: Jennifer Spear*

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**Members of the Council are hereby summoned to attend the Parish Council Meeting taking place at The Village Hall Plough Road Great Bentley Colchester CO7 8LG** **on Thursday 04th July 2024 at 06:30pm for the purpose of transacting the following business.**

**Members of the press and public are welcome to attend.**

***(Please note that there is only one Public Participation section during this meeting)***

Signed

Jennifer Spear

Clerk Responsible Financial Officer to the Council 27th June 2024

**AGENDA**

**07.107.24 To Receive and approve any Apologies of Absence**

**07.108.24 To Receive any declarations of Interest.**

**07.109.24 Minutes of the Extra Ordinary Parish Council Meeting from the 19th June 2024 meeting (previously circulated) to be approved and signed.**

**07.110.24 To award the pupils who took part in the Great Bentley Parish Council OBE Scheme their Certificates and Badges.**

**07.111.24 Public Participation session with respect to items on the Agenda and matters of mutual interest (time limited to 15 minutes)**

**07.112.24 Reports from District and County Councils** (ECC Alan Goggin, TDC Lynda McWilliams)

**07.113.24 Clerk’s Report (Including the monthly playground Inspection Report and the Annual Playground Inspection Report)**

a) To note the report circulated prior to the meeting and answer any questions

b) To note the quarterly Allotment Inspection report and to answer any questions

c) To discuss and agree to actions recommended on the Monthly and Annual Playground Inspection Report.

**07.114.24 Finance**

a) To review the monthly financial bank reconciliation for June.

b) To approve the assistants clerks overtime of 6.45 hours in May and June, to be paid in July’s Pay

c) To approve the Clerks overtime of 11 hours from May to be paid in July’s Pay

d) To approve final payments for July and August in accordance with the 2024/25 budget – please see attached payments list, and to approve 2 councillors to carry out payment checks.

**f) To note the following Receipts:**

£95.00 Great Bentley Pre-School

£15,225.75 S106 Funds TDC

**07.115.24 Noticeboards**

a) To note the report and ask any questions

b) To look at the 6 month review of locking the notice boards, and to decide if the council are going to carry on with this policy.

c) To discuss the implementation of the proposed noticeboard replacement and restoration project.

**07.116.24 To discuss the MOP request for a dog waste bin at Sturricks Lane**

**07.117.24 To discuss the council becoming members of the Allotment Association at a cost of £55 (net) per year and using their proposed Tenancy Agreement Template.**

**07.118.24 New Allotment Site Cutting**

**To discuss options for getting this cut back at the request of a MOP.**

**07.119.24 To discuss and agree to a contractor for the tree survey.**

**07.120.24 South Side Track**

a) To discuss and agree to the proposed design of the barrier required.

b) To discuss and agree to the extra costs of the extra work required at the junction at a cost of £4487.60 (net).

c) To discuss an update from DA Cants about the bollard installation and to agree next steps.

d) To discuss and agree to the signage required for the project.

**07.121.24 Council Accreditation**

a) To discuss and agree to the implementation of the Community Engagement Strategy

b) To discuss and agree that Great Bentley Parish Council meet all the requirements for the Quality Award Status.

c) To discuss and agree to implementing the Civility and Respect Pledge as recommended by NALC.

d) To discuss and agree to implementing the updated Code of Conduct from Tendring District Council

**07.122.24 Bikers Night Update**

**07.123.24 Christmas Light Switch On**

To discuss the Parish Council supporting the Community group with the Christmas Light Switch on planned for Sunday December 01st 2024.

**07.124.24 To discuss and agree a plan for the removal of the yellow development signs that are on all the signposts in the village.**

**07.125.24 To discuss the advancement of the grass over the footpaths:**

a) The Path on the Village Green

b) The pavement between Cala Homes and Aingers Green

**07.126.24 To discuss the report from the Assistant Clerk and Cllr. J. Jepson on the Website Redesign Project Stage 1 and agree the recommended supplier to provide the new website design, hosting and support.**

**07.127.24 Pond**

a) To discuss the report from the Clerk about the removal of fish and water.

b) To discuss and agree that Bretts can reserve the right to charge the Parish Council up to £3000 for the machinery usage to clear the pond, *(this is above the clerks agreed delegated authority spend*).

**07.128.24 Community Safety Working Group**

a) To note the report from the Community Safety Working Group

b) To discuss the proposal to put in a LHP request to make the junction of Heckfords Road onto the A133 left turn only.

**07.129.24 The Green Working Group**

a) To note the report from the Green Working Group

**07.130.24 Planning/Housing**

**a)** [24/00799/FULHH](https://idox.tendringdc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SECQ27QB0OT00)

Harbet The Green Great Bentley Colchester

Proposed garage conversion, rear extension, internal alterations and all associated works following demolition of existing conservatory.

**b)** [24/00838/FULHH](https://idox.tendringdc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SEPCO5QB0OT00)

14 Michael Wright Way Great Bentley Colchester Essex

Erection of garden studio

**c)** Concrete Batching Plant

Lufkins Farm, Great Bentley Road, Frating

**07.131.24 Council Reports:**

**a) Footpath report**

Circulated prior to the meeting

**b) Tree Warden Report**

Circulated prior to the meeting

**c) PCSO Report**

Circulated prior to the meeting

**07.132.24 Highways & Transport Reports:**

**07.133.24 Training/Events**

**a) Reports on attended events**

**b) Nominations for new events**

**07.134.24 Information Exchange/Items for next agenda**

**07.135.24 To confirm date of the next Parish Council Meeting**

That the next Parish Council Meeting is to be held on Thursday 05th September 2024 at 19:00

**This section of the meeting is closed to the public (Public Bodies (Admissions to Meetings) Act 1960, s 1 (1) g) – discussing confidential information**

**07.136.24 Catkin Cottage**

To discuss the advice received from the Solicitors pertaining too recent correspondence and to agree next

steps.

**07.137.36 Green Corner**

To discuss the advice from the SLCC legal expert about the bollard project at Green Corner

**07.138.36 Funfair**

To discuss the arrangements for the Funfair next year.