



GREAT BENTLEY PARISH COUNCIL

Clerk and Responsible Financial Officer to the Council: Jennifer Spear

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Implemented March 2023 Min No. 03.255.23

Next review due March 2025

MEMORIAL BENCH OR MEMORIAL TREE APPLICATION FORM

Thankyou for your interest in placing a memorial in Great Bentley.

Please complete the application form and return by email to

clerk@greatbentleyparishcouncil.co.uk

Please note the cost of the installation of a bench or Tree is £150 plus the cost of the item. This is for a term of no more than 10 years, for benches.

Bench or Tree	
Name of Applicant:	
Relationship to the person the memorial is for:	
Address:	
Phone (Home):	
Phone (mobile):	
Email address:	

Memorial Plaque:

Please print the wording **CLEARLY IN BLOCK CAPITALS** below. Carefully check the spelling as this will avoid your memorial being delayed.

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What happens next?

The council will acknowledge receipt of your application and it will be discussed at the next Full Council Meeting. **The Council's decision is final.**

You will be invoiced for the full amount at the time of placing the order for the bench or tree.

PLEASE SIGN AND DATE BELOW TO CONFIRM YOU UNDERSTAND THE FOLLOWING:

- I have completed the form and the information I have provided is correct.
- I understand the Council will not be liable for any mistakes I have made in providing this information.
- I agree to abide by the Memorial Policy that accompanies this application.

Name:	
Date:	