**Great Bentley Parish Council**

*Clerk and Responsible Financial Officer to the Council: Jennifer Spear*

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**Members of the Council are hereby summoned to attend the Full Parish Council Meeting taking place at The Village Hall Plough Road Great Bentley Colchester CO7 8LG** **on Thursday 6th April 2023 at 7:00pm for the purpose of transacting the following business:**

**Members of the press and public are welcome to attend.**

Signed

Jennifer Spear

Clerk Responsible Financial Officer to the Council 30th March 2023

**AGENDA**

**04.01.23 To Receive and approve any Apologies of Absence**

**04.02.23 To Receive any declarations of Interest.**

**04.03.23 Minutes of the Full Council Meeting from the 2nd March 2023 meeting (previously circulated) to be approved and signed.**

**04.04.23 Public Participation session with respect to items on the Agenda and matters of mutual interest (time limited to 15 minutes)**

**04.05.23 Southside Track**

**04.06.23 Update on the Cala homes footpath diversion**

a) To note the details of the site meeting on 30th March 2023

b) To discuss instructing our contractor to cut back the hedge at the opening of the allotment to allow for the gates to be put in the correct place when the footpath diversion is put in place.

**04.07.23 Clerk’s Report**

a) To note report circulated prior to the meeting and answer any questions

b) Playground project

**04.08.23 Finance**

1. To review the monthly financial bank reconciliation
2. To approve final payments for March in accordance with the 2022/23 budget – please see attached payments list
3. To approve payments for April in accordance with the 2023/24 budget – please see attached payment list
4. AGAR - To note that the year-end figures (including bank reconciliations) and Annual Return for the financial year ended 31st March 2023 have been prepared and the Internal Audit will be completed on 4th May. Figures will be reviewed by the Finance Committee April meeting for formal approval and signature at the May Full Council meeting.
5. To discuss and agree that the clerk and assistant clerk can join the Local Government Pension Scheme.
6. To note that the NetScout grant application has been reapplied for.
7. To ratify the decision from the Finance Committee meeting about the S137 donation for the Portaloos for the Carnival
8. To ratify the decision from the Finance Committee meeting about the extra donation requested from the Coronation committee.
9. Additional Receipts - £18.70 final Allotment rent, £5123.88 VAT reclaim (April – November 2022), £22.50 Bank Interest, £55 Cricket club contribution to weed suppressant for 2022 and 2023

**04.09.23 Environmental Working Group**

a) To note the Environmental Working Group Report

b) To note that the Environmental Working Group are going to be having a stall at the Carnival at a cost of £25, the cost of this is being funded by a donation.

c) To discuss providing an extra donation of £155 to the Primary School to award badges from the Parish Council for those participating in the Environmental Course.

d) To discuss the parish council looking into possible other forms of funding if needed for the Environmental course at the primary school.

e) To discuss not mowing the area in front of Moorlands around the old pond not to be mowed until September/October to help increase biodiversity on The Green

**04.10.23 The Green Working Group**

a) To note the report from the Green Working Group

b) Mill Track

c) To discuss if posts are needed to be installed at Chapel Terrace

d) To discuss if posts are needed at the play area

e) To discuss the recommendation of maintenance to the Mill Tracks

**04.11.23 Railway Signs**

a) To discuss and agree to the purchase of new signs for the Railway Car Park

b) To agree the wording required for the new signs to cover the current requirements

**04.12.23 Village Green Requests**

a) To discuss giving permission for the village show to use the village Green on Saturday 2nd September 2023 for the Carnival

b) To discuss giving permission for the Great Bentley Players to put up boards advertising their next production.

c) To discuss giving permission for the Methodist Church to advertise their two events in 2023

**04.13.23 To note the receipt of the Agronomy report and to discuss the actions from it.**

**04.14.23 To review the grants and donations policy**

a) To look at changing the grant application time of year

**04.15.23 Health & Safety Policy**

Proposal – To discuss and implement the Health & Safety Policy

**04.16.23 To discuss and agree to the cost of the repair to the School Clock**

**04.17.23 To discuss getting quotes to replace the slabs around the village sign.**

**04.18.23 To discuss maintenance of the village sign whose colours have faded.**

**04.19.23 To discuss employing a cleaner for the office on a monthly basis.**

**04.20.23 Planning/Housing**

**To discuss and agree any comments for the following planning applications:**

**a)**22/02134/FULHH - 5 Weeley Road Aingers Green Colchester Essex, Proposed erection of new workshop to rear of garden and solar panels

**b)** 23/00332/FULHH, Allegro Aingers Green Road Aingers Green Great Bentley, Proposed single storey rear extension with glazed roof lantern and first floor rear extension (alterations to approved planning 22/01683/FULHH).

**c)** 23/00317/FULHH, Moorleigh Weeley Road Great Bentley Colchester, Proposed single storey rear extension.

**d)** 23/00296/LBC , The field House, Thorrington Road, Great Bentley, Proposed conservation repairs - Removal of defective cement render and reinstatement of timber laths with lime render and wool insulation (between existing studs); Window repairs; Repairs to lead flashing where required; Installation of French drain; Repair and replacement of defective/saturated timber beam in porch; Re-plastering internally where required.

**e)** 22/01818/FUL, Land to The South of Weeley Road Great Bentley Essex , Full planning permission for the erection of 154 dwellings, informal recreation space, a local area of play and associated development (revised and new information received dated 21 March 2023 showing new and addition landscaping/layout clarifications) - reconsultation)

 **To note the following planning decisions:**

**f)** Appeal Ref: APP/P1560/W/22/3307385 The Moors, The Green, Great Bentley CO7 8PG

Full Dismissal

**04.21.23 Reports from District and County Councils** (ECC Alan Goggin, TDC Lynda McWilliams) To note the following planning decisions:

**04.22.23 Council Reports:**

**a)Footpath report**

**b)Caretaker’s Report**

Circulated prior to the meeting

**c)PCSO Crime Report**

Circulated prior to the meeting

**d)Tree Wardens Report**

**e) TDALC**

**04.23.23 Highways & Transport Reports:**

Circulated prior to the meeting

**04.24.23 Training/Events**

a) Reports on attended events

b) Nominations for new events

**04.25.23 Information Exchange/Items for next agenda**

**04.26.23 To confirm date of the next meeting and to change the date of the Annual Parish Meeting to the 25th May 2023**

The next Parish Council meeting is booked for 7:00pm on Thursday 11th May 2023.

**04.27.23 Public Open Forum** (Maximum 10 minutes)

**This section of the meeting is closed to the public (Public Bodies (Admissions to Meetings) Act 1960, s 1 (1) g)**

**04.28.23 To discuss the nominations for the Great Bentley Award**