**Great Bentley Parish Council**

*Responsible Financial Officer to the Council: Jennifer Spear*

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**Members of the Council are hereby summoned to attend the Full Parish Council Meeting taking place at the The Village Hall Plough Road Great Bentley Colchester CO7 8LG** **on Thursday 5th January 2023 at 7:00pm for the purpose of transacting the following business:**

**Members of the press and public are welcome to attend.**

Signed

Jennifer Spear

Responsible Financial Officer to the Council 23rd December 2022

**AGENDA**

**01.185.23 To Receive and approve any Apologies of Absence**

**01.186.23 To Receive any declarations of Interest**

**01.187.23 Minutes of the Extraordinary Meeting from the 19th December 2022 meeting (previously circulated) to be approved and signed.**

**01.188.23 Public Participation session with respect to items on the Agenda and matters of mutual interest (time limited to 15 minutes)**

**01.189.23 Footpath Diversion**

To discuss meeting dates for January for Cala Homes

**01.190.23 Clerk’s Report**

**01.191.23 Finance**

1. To review the monthly financial bank reconciliation
2. To agree the yearly membership for CVST at a cost of £25
3. To agree the yearly membership for RCCE at a cost of £60.50plus VAT
4. To note the updated Pay Scales received from NALC for the year 2022/23
5. To approve new payments for January in accordance with the 2022/23 budget – please see attached payments list
6. To discuss quotes received for the Flag Hill Noticeboard and to agree action.
7. To note the additional information for the final budget and precept request for 2023/24, including any movements to be added to Reserves.
8. To note that the new clerk has applied for debit card for the Co-op bank account, continuing the process previously agreed.
9. To discuss the quote received for the new Computer setup
10. To note the possible price increases for room hire based on the rising cost of electric.
	* 1. **The Green Working Group**

To note Green Working Group Report, including damage to the allotment taps.

**01.193.23 Environmental Working Group**

a) To note the Environmental Working Group Report

**Proposals:**

1. To agree a date with the Council before the February meeting with Christopher Blomely about the CACF – Climate Action Challenge Fund,( a £20,000 grant available for environmental projects).
2. Biodiversity – Cllr Dennitts will stake out the area and propose the Cllrs go and view it before the February meeting.
3. Carbon capture – Tree planting initiatives, to propose the clerk writing to local landowners/farmers to ask them if they have spare capacity for planting trees.
4. To discuss amending the EWG TOR:
	1. To consider ways in which Great Bentley Parish Council can respond to the climate crisis.
	2. To research options & gather information.
	3. To share relevant information.
	4. To put proposals forward to the Parish Council.

**01.194.23 Speed Indicator Device**

To receive a brief update on this project

**01.195.23 Standing orders**

**Proposal:** To discuss and agree proposed updates to the Standing Orders previously

Circulated

**01.196.23 Adult Gym Equipment**

This was previously agreed as part of the play area update, however the S106 funds available at the time were incorrectly reported by TDC and so this element was dropped. There is no allowance in the 2023/2024 budget for this project so it will require external funding if it is to move ahead.

Proposal:

1. For the PC to agree in principle to the installation of adult gym equipment.
2. For the Clerk to find out from TDC what S106 (or equivalent) is now available and the likely timing of future payments which will be available for this type of project.
3. For the Clerk to seek other sources of funding which may be applied to this type of project.

**01.197.23 Moor Lodge Utilities**

Proposal:

Clerk to respond to the homeowner informing that the PC are not able to give permission for works on the Green, but that the utilities company will need to notify the PC when they intend to do the works so that agreement can be reached regarding impact to the green, making good and any easement required.

**01.198.23 Cadent Easement – Weeley Road / Southside Track**

**a)** To note Cllr B. Herbert’s report on Cadent on the Green

**b)** Proposal:

That the document is passed to our land agents – Alex @ Stanfords for review & comment.

That we seek assurance that:

* all disruption is kept to a minimum
* all making good is to our satisfaction
* the existing tracks across the Green are not disturbed during the works

**01.199.23 N0021750-1 P-0099333-0001 Weeley Road Works.** Proposal to agree action and next steps as there has been no easement received.

**01.200.23 Land at Jasmine Place**

Proposal:

That the PC respond that this is not PC land and the enquirer is able to make their own arrangements with Land Registry to have the land registered to their property if appropriate.

**01.201.23 Planning/Housing**

**a) To discuss and agree 2 new road names for the new roads, in phase 2 of Admirals Green off Michael Wright Way.**

**b)22/02012/TCA, Pathside Cottage, The Path, Great Bentley, CO7 8PN**

Silver birch tree at front of the property. Silver birch tree at rear of the property. Both trees to be reduced by 25%, clear any cables and phone lines, remove all wood and brush.

**c)22/02055/FULHH, Barley View, Sturrick Lane, Great Bentley, CO7 8PT**

Proposed two storey side extension.

**d) 22/02011/FUL, Admirals Farm Heckfords Road Great Bentley Colchester**

Proposed revised application for the construction of a new mixed use building consisting of medical wellness and polyfunctional facilities (Use Class E (e), retail (Use Class E(a)) and professional services (Use Class E (c)(i)) alongside associated vehicle access, parking, and landscaping.

**e) Retrospective Planning application - 22/01601/FUL, The Grange Heckfords Road, Great Bentley** – the erection of a building for storing machinery, materials and ancillary domestic/leisure use, all related to the existing property.

**f) 22/01376/DOVO5 Application Closed 06.12.2022, Land to The South of Michael Wright Way**

Delegated Decision - Deed of variation under TCPA 1990 Section 106A of the terms of the Unilateral Undertaking (UU) dated 5th September 2016 linked to outline planning permission 16/00133/OUT - location of the approved equipped play area for this development has moved.

**g) 22/01769/FULHH, Approval – Full - Gable Farm, Aingers Green Road, Great Bentley**

Erection of 1no dormer window and hip to gable enlargement.

**h) 22/00286/FUL, Appeal against refusal - The Moors The Green Great Bentley**

Proposed construction of three new houses, new garages and access, (Appeal Reference APP/P1560/W/22/3307385)

**i)22/02072/FULHH, 3 De Vere Estate Great Bentley Colchester Essex**

Proposed drop kerb with vehicular access along with driveway and parking to property front.

**01.202.23 Reports from District and County Councils** (ECC Alan Goggin, TDC Lynda McWilliams)

* + 1. **Council Reports:**

**a)Footpath report**

To note the resignation of David Golifer as Footpath Officer effective from 31/03/23, and to agree advertising for a replacement.

**b)Caretaker’s Report**

Circulated prior to the meeting

**c)PCSO Crime Report**

**d)Tree Wardens Report**

**e)2023 Elections - For the Clerk & Chair to revert to the January PC meeting with a plan for promoting the 2023 Parish Council elections**

**f)Annual Parish Meeting - For the Clerk & Chair to begin preparation for the APM in line with last year’s meeting.**

**01.204.23 Highways & Transport Reports:**

**01.205.23 Training/Events**

**a) Reports on attended events**

**b)Nominations for new events**

Cllr Dennitts and Cllr Edwards are booked onto the Windfarm Briefing update on 1st Feb 2023

Cllr Dennitts and the clerk are booked onto the elections training with EALC on the 24th Jan 2023

To discuss the clerk attending the allotment training at the EALC

**01.206.23 Information Exchange/Items for next agenda**

**01.207.23 To confirm date and time of next meeting**

**01.208.23 Public Open Forum** (Maximum 10 minutes)