**Great Bentley Parish Council**

*Responsible Financial Officer to the Council: Jennifer Spear*

The Community Resource Centre, The Village Hall Plough Road Great Bentley Colchester CO7 8LG Tel: 01206 256410 Email: finance@greatbentleyparishcouncil.co.uk

Website: <https://greatbentleyparishcouncil.co.uk/>

**Members of the Council are hereby summoned to attend the Full Parish Council Meeting taking place at the The Village Hall Plough Road Great Bentley Colchester CO7 8LG** **on Thursday 1st December 2022 at 7:00pm for the purpose of transacting the following business:**

**Members of the press and public are welcome to attend.**

Signed

Jennifer Spear

Responsible Financial Officer to the Council 24th November 2022

**AGENDA**

**12.153.22 To Receive and approve any Apologies of Absence**

**12.154.22 To Receive any declarations of Interest**

**12.155.22 Minutes of the 3rd November 2022 meeting (previously circulated) to be approved and signed.**

**12.156.22 Public Participation session with respect to items on the Agenda and matters of mutual interest (time limited to 15 minutes)**

**12.157.22 Personnel**

**a) To discuss offering the Role of Clerk & RFO for GBPC at 23 hours per week**

**b) To discuss instructing the Personnel Committee to begin recruitment for an Assistant Clerk at 10 hours per week.**

**12.158.22 School Expansion Project**

1. To receive an update from Kevin Wilby of Essex County Council
2. To discuss and agree any next steps

**12.159.22 Footpath Diversion**

1. To receive an update from the consultation meeting
2. To hear from Cala Homes representative
3. To discuss and agree GBPC response position & next steps

**12.160.22 Clerk’s Report**

**12.161.22 Finance**

1. To review the monthly financial bank reconciliation
2. Village Christmas Tree

**Proposal:** For the PC to agree the purchase of the village Christmas Tree and to thank Plummer Electrical for both their financial contribution and their considerable effort in sourcing and installing the tree.

1. To approve new payments for December in accordance with the 2022/23 budget – please see attached payments list
2. To discuss quotes received for the Flag Hill Noticeboard and to agree action.
3. **Fly-tipping at the Railway Station Car Park**

**Proposal:** To discuss and agree for Dunmow Group to remove all fly tipping at the Station Car Park as per their quote.

1. **Proposal**: To discuss providing toilets and financial support to the Coronation Committee
2. To discuss renewing the Parish Councils membership of the TDALC at £20 for the year.
3. To discuss renewing the Parish Councils membership of the Open Spaces Society at £45 for the year.
4. To discuss and agree the final budget and precept request for 2023/24

**12.161.22 The Green Working Group**

1. To note Green Working Group Report & the supplementary information provided by Cllr Herbert

**Proposals:**

1. To discuss contacting Power On regarding easement & any further action following works to the Eastern end of the Green
2. To discuss contacting UK Power Networks regarding making good of the green and any other actions following their emergency works

**12.162.22 Environmental Working Group**

1. To note Environmental Working Group Report

**Proposals:**

1. To discuss a proposal from Cllr Bill Herbert to make this an independent group from the Parish Council
2. To discuss the Parish Council commissioning an environmental award for the children of Great Bentley Primary School with a £400 donation from the Grants fund
3. 20s Plenty: To discuss the Parish Council writing to ECC supporting the 20s Plenty Campaign for Essex
4. 20s Plenty: To discuss the Parish Council via the Clerk to promote this to other local councils through her contacts & Clerk network inviting them to make contact with the GBPC EWG.
5. EWG Biodiversity: To note the contents of the report provided by Dr Chris Gibson & to agree to an alternative regime for 2023 of the area marked in red on the additional map.

**12.163.22 Southside Track Working Group**

**Proposals:**

1. To discuss and agree a letter provided by Cllr Robert Taylor & who to send it to.
2. To discuss and agree any further actions / next steps

**12.164.22 Community Safety Team Pop-Up Surgeries – Anti Social Behaviour**

**Proposal:** For the PC to agree to liaise with the team & the Village Hall Committee to support:

• Use of a room at the Village hall

• Use of Internet access to enable use of our laptops

• Assistance in advertising our event prior to it taking place

**12.164.22 Speed Indicator Device**

To receive a brief update on this project

**12.165.22 Boundary Commission Review**

**Proposal:** For the PC to discuss and agree to support the work being done by Cllr McWilliams to leave the Parliamentary Constituency boundaries unchanged and add comments to the consultation process to this effect.

**12.166.22 Standing orders**

**Proposal:** To discuss and agree proposed updates to the Standing Orders previously circulated

**12.167.22 Christmas Tree Shredding**

**Proposal:** To discuss the Christmas Tree Shredding for charity to take place on Sat 7th January on the Green in the usual manner.

**12.168.22 Planning/Housing**

168.1 Applications for discussion at meeting

**22/01596/VOC – Land to the South of Weeley Road** - Application under Section 73 of the Town and Country Planning Act, to allow a variation of condition 4 of 20/01176/OUT: 4(a) to change the form of junction specified in the Condition from a priority junction with right turn lane to a simple priority junction. 4(c) to re-word the Condition to specify footway provision and dropped kerb/tactile crossing points on Weeley Road.

**22/01601/FUL – The Grange, Heckfords Road** – Retrospective application for erection of a building for storage of machinery, materials, and ancillary/domestic use, all related to the existing property.

**22/01732/FUL – The Oaks, St Mary’s Road, Great Bentley -** Proposed extension to disused garden area to provide a new single storey wing which will accommodate 12 new rooms, including ensuites and external patio areas. Demolition of existing front gable wing and reconfiguration of car park.

168.2 Planning Applications – Observations conveyed under delegated authority since last meeting

168.3 Planning Applications – Decisions received since last meeting

**12.168.22 Reports from District and County Councils** (ECC Alan Goggin, TDC Lynda McWilliams)

**12.169.22 Council Reports:**

1. Footpath report
2. Caretaker’s Report
3. PCSO Crime Report
4. Tree Wardens Report
5. TDALC Report
6. 2023 Elections - For the Clerk & Chair to revert to the January PC meeting with a plan for promoting the 2023 Parish Council elections
7. Annual Parish Meeting - For the Clerk & Chair to begin preparation for the APM in line with last year’s meeting.

To note that there is one recommendation for a Parish Award so far.

1. Great Bentley Cricket Club – conversion of wicket pitch to all weather pitch.
2. Power On

**12.169.22 Highways & Transport Reports:**

1. Transport Report

**12.169.22 Training/Events**

a) Reports on attended events

b) Nominations for new events

**12.170.22 Information Exchange/Items for next agenda**

**12.171.22 To confirm date and time of next meeting**

Date of next meeting: Thursday 5th January 2022 at 7.00 p.m.

**12.172.22 Public Open Forum** (Maximum 10 minutes)