

# *Great Bentley Parish Council*

## **Minutes of the Meeting of Great Bentley Parish Council at the Community Resource Centre Plough Road, Great Bentley at 7.00 p.m. on Wednesday, 6<sup>th</sup> October 2022.**

**Present:** Cllr Pippa Dennitts, Cllr Bill Herbert, Cllr Kevin Plummer,  
Cllr Peter Harry, Cllr Luke Edwards, Cllr Alison Clarke, Cllr Robert Taylor,  
Cllr George Wright, Locum Parish Clerk: Grahame Walkingshaw,  
TDC Lynda McWilliams, ECC Alan Goggin & 16 residents.

**22/98 Welcome and apologies for absence**

Apologies were received from Cllr Roger Adams.

**22/99 Declaration of Members interest**

Cllr Luke Edwards declared a work related interest in 112.3.

**22/100 Public Open Forum (Maximum 15 minutes)**

A resident informed the meeting that work on the village green by Cadent Gas had resulted in broken tree branches and three holes being dug on the green that had not been put back into the original condition of the green before the work commenced.

Cllr George Wright joined the meeting at 7.05 p.m.

Cllr George Wright declared an interest in 112.1

A resident enquired whether remembrance wreaths and flowers should be removed from the war memorial in February.

A resident informed the meeting that Footpath 4 & Footpath 11 had now been cleared and were both walkable.

**22/101 To approve the minutes of the last meeting (1st September 2022)**

The following amendments were made to the previous minutes:

22/73 – remove non-pecuniary interests – insert work related interests

22/76 - amend spelling of "Ukrainian" in 1<sup>st</sup> paragraph

22/76 – remove the word "not" from 3<sup>rd</sup> paragraph

22/84 – change from "roger abstained – to Cllr Roger Adams abstained

22/90 – change "Angela" to "Alison:

The minutes of the previous meeting were approved

Proposed: Cllr Luke Edwards

Seconded: Cllr Kevin Plummer

Agreed by all

**22/102 To approve the minutes of the Extraordinary meeting (26th September 2022)**

The minutes of the extraordinary meeting were approved

Proposed: Cllr Peter Harry

Seconded: Cllr Kevin Plummer

Agreed by all

**22/103 Visitors Report (ECC Alan Goggin, TDC Lynda McWilliams)**

ECC Alan Goggin informed the meeting of a fatal car crash near Ardeleigh.

TDC Lynda McWilliams agreed to meet with Chairman Pippa Dennitts to discuss the conservation area consultation further.

TDC Lynda McWilliams reported that an appeal on the Taylor Wimpey pedestrian/cycle link for Birch Avenue had been received today.

**22/104**

**Cadent Gas**

The Parish Clerk was actioned to contact Cadent Gas to make good repairs on the village green. Cllr George Wright proposed that the Parish Council request a site visit with a representative from Cadent Gas.

Proposed: Cllr George Wright

Seconded: Cllr Pippa Dennitts

**22/105**

**Clerk's Report**

The clerk reported to the meeting that he had been in touch with several companies, including Rentokil who had conducted a site visit. The companies suggested the use of either poison or traps. The clerk reported further that the Parish Council had requested information on humane ways to deal with rats, the suggestions for these included turning over compost heaps regularly, not using food scraps on compost heaps and to restrict the food available to rats.

Cllr George Wright proposed to get a contractor on site and use poison to deal with the rats.

Proposed: Cllr George Wright

Seconded: Cllr Kevin Plummer

For: 4

Against: 2

Abstained: 2 (Cllr Robert Taylor & Cllr Alison Clarke)

**22/106**

**Council Reports:**

(a) Footpath Report – Footpaths 7, 11 & 17 cleared of overgrowth

(b) Caretaker's Report – One report of flytipping at station car park

(c) PCSO Crime Report – 17 incidents reported

(d) Tree Wardens Report – The last of the trees at the Spinney are being added to the What3words inventory. A young maple tree was removed from next to the village pond and the new tree commemorative plaques are now in place.

(e) TDALC Report (Cllr Robert Taylor) – Nothing to report

**22/107**

**The Green Working Party**

The Green Working Party report was duly noted and the Council were updated that prices for the Allotments would remain the same for 2022/2023.

**22/108**

**Environmental Working Group**

Cllr Robert Taylor proposed that we proceed with the Licence to Plant draft letter.

Proposed: Cllr Robert Taylor

Seconded: Cllr Luke Edwards

Agreed by all

Cllr Kevin Plummer proposed not to give a £100 grant towards the cost of seeds for planting.

Proposed: Cllr Kevin Plummer

Seconded: Cllr Bill Herbert

For: 3      Against: 4

Abstained: 1 (Cllr Robert Taylor)

Proposal defeated.

Cllr Alison Clarke proposed to give a grant donation of £50 towards the cost of seeds for planting.

Proposed: Cllr Alison Clarke

Seconded: Cllr Peter Harry

For: 5      Against: 3

Agreed.

Cllr Luke Edwards proposed that this area be removed from the ground maintenance contractor's work list.

Proposed: Cllr Luke Edwards

Seconded: Cllr Peter Harry

**Environmental Working Group Update:**

Cllr Luke Edwards proposed to put the Climate Pack & Carbon Footprint Report on the Parish Council website.

Proposed: Cllr Luke Edwards

Seconded: Cllr Alison Clarke

For: 6            Against: 0

2 Abstained (Cllr George Wright & Cllr Bill Herbert)

Cllr Peter Harry proposed to approve initial work for EWG Andrew Whitefield and RFO, Jennifer Spear to look into the feasibility of on an Energy Audit.

Proposed: Cllr Peter Harry

Seconded: Cllr Kevin Plummer

Agreed by all

**22/109        Southside Track**

Nothing to report

**22/110        Highways & Transport Reports:**

(a) Transport Report - Nothing to report

(b) Speed Indicator Devices – Cllr Kevin Plummer proposed that an application for a licence be made for the VAS Units.

Proposed: Cllr Kevin Plummer

Seconded: Cllr Peter Harry

Agreed by all

**22/111        Finance**

Cllr Kevin Plummer proposed to approve standing order payments for staff, so that monthly approvals are not required, unless a change is needed. For this to be in place for the rest of the year and reconfirmed when the budget is approved each year.

Proposed: Cllr Kevin Plummer

Seconded: Cllr Luke Edwards

Agreed by all

To approve payments for October 2022 in accordance with the Budget

October Payments:

B & Q (Allotment Lock)	£39.09	Debit Card
Talk Talk (August)	£43.80	Direct debit
Talk Talk (September)	£43.97	Direct Debit
Talk Talk (October)	£45.00	Direct Debit
Michael Dorling (Diesel)	£77.02	
Michael Dorling (Maintenance)	£322.00	
Gallagher Insurance – Tractor	£146.03	
TMB Group (August)	£66.00	
TMB Group (October)	£120.00	
ACC (new allotment grass cut)	£420.00	
Verilocation	£12.00	
Rialtas Training	£240.00	
Indeed Job Advertising	£18.48	
Indeed Job Advertising	£76.73	
Indeed Job Advertising	£16.87	
Expenses – working from home	£52.00	
Clerk & RFO Salary	£1586.00	
BHIB Insurance	£1325.15	
Amazon – Black Tablecloth	£9.99	
Amazon – A4 Picture Frame	£5.99	
Amazon – Condolence Book	£10.69	

Drax Electricity	£44.89
Drax Electricity	£9.77
Drax Electricity	£555.12
Caretaker Playground Inspection	£69.24
GB Payroll	<u>£55.80</u>
Total	<u>£5,411.63</u>

Cllr Kevin Plummer proposed to accept the payments for October 2022.

Proposed: Cllr Kevin Plummer

Seconded: Cllr Luke Edwards

For: 7 Against: 0

Abstained: (Cllr Robert Taylor)

**22/112 Planning/Housing (Cllr George Wright left the room at 7.35 p.m.)**

112.1 Applications for discussion at meeting

**Planning Appeal at the Moors**

Cllr Peter Harry proposed to write a letter to Tim Snow to inform him that the Parish Council's position remains unchanged on this planning application.

Proposed: Cllr Peter Harry

Seconded: Cllr Luke Edwards

Agreed by all

**21/02176/FUL Land At Moorlands Farm, Great Bentley**

Cllr Peter Harry informed the meeting that this was approved at the Planning Committee Meeting on 27/09/22.

TDC Lynda McWilliams informed the meeting that an "amended plan" for this application had been received earlier today.

**Comments:** Noted by the Parish Council

112.2 Planning Applications – Observations conveyed under delegated authority since last meeting. None

112.3 Planning Applications – Decisions received since last meeting

**21/00978/FUL - Land to the South of Weeley Road** - Proposed engineering operations required in support of application for Reserved Matters submitted on adjacent land (136 dwellings) including attenuation basin, public footpath, access visibility and construction access.

**Decision:** Approval - Full

**22/01406/NMA - The Book Service, Colchester Road, Frating, CO7 7DW -**

Non-material amendments south for application 21/01825/VOC (as amended by 22/00679/NMA). Amendments to the location of the proposed external door positions to the perimeter of the warehouse, installation of new LV Transformer and one new additional level access door.

**Decision:** Approval Non-Material Amendment

**22/113 BHIB Insurance Renewal 2022/2023**

Cllr Peter Harry proposed to accept BHIB Insurance for 2022/2023

Proposed: Cllr Peter Harry

Seconded: Cllr Luke Edwards

Agreed by all

**22/114 Gallagher Insurance 2022/2023**

Cllr Luke Edwards proposed to accept Gallagher Insurance for Tractor Insurance for 2022/2023

Proposed: Cllr Luke Edwards

Seconded: Cllr Peter Harry

Agreed by all

- 22/115 Salt Spreader**  
 Cllr George Wright proposed to recommend and purchase a salt spreader on behalf of the Parish Council up to £800 (excluding VAT).  
 Proposed: Cllr George Wright                      Seconded: Cllr Kevin Plummer  
 Agreed by all
- 22/116 Chelmsford Motor Club, Corbeau Seats Rally Tendring & Clacton 2023 (22 & 23 April 2023)**  
 The Parish council gave permission for this well organised event to go ahead.  
 Agreed by all
- 22/117 Permission to switch on the Xmas Lights on Sunday 27<sup>th</sup> November 2022 at 5.00 p.m.**  
 Cllr Robert Taylor proposed to give permission to switch on Xmas Lights on 27/11/22 at 5.00 p.m.  
 Proposed: Cllr Robert Taylor                      Seconded: Cllr Luke Edwards
- 22/118 Birch Avenue Public Verge (Licence to Plant)**  
 Cllr Pippa Dennitts informed the meeting that this agenda item was a duplicate of 22/108 and had already been discussed earlier in the meeting.
- 22/119 Great Bentley Train Station Adoption**  
 A Member of the Public informed the meeting of plans to adopt the Great Bentley Train Station and to look at ideas that included colour schemes for painting, boards that would have pictures on them from various groups and also appealed for volunteers to help out.  
 Cllr Luke Edwards informed the meeting that the Book Store do volunteer work and would be happy to join in with this work.  
 Cllr Alison Clarke volunteered to act on behalf of the Parish Council and liaise with the member of the public.
- 22/120 Tesco**  
 Cllr Luke Edwards proposed that the Parish Council do nothing in relation to the email about possible changes to Tesco's  
 Proposed: Cllr Luke Edwards                      Seconded: Cllr Alison Clarke  
 For: 7                      Against: 0                      Abstained: 1
- 22/121 Street Naming**  
 Cllr Peter Harry informed the meeting of historical connections with names that would be suitable suggestions for street naming in Great Bentley.  
 Cllr Peter Harry proposed alternative names for streets as follows:  
 Marvin Way, Windsor Road, Farmington Way, Wethersfield View, Middleton Road & Lords Close.  
 Proposed: Cllr Peter Harry                      Seconded: Cllr Alison Clarke  
 Agreed by all
- 22/122 Remembrance Service**  
 Cllr Pippa Dennitts confirmed that she would be in attendance at the annual wreath laying service at the war memorial.  
 Cllr Kevin Plummer proposed to purchase a wreath for the Remembrance Day Service.  
 Proposed: Cllr Kevin Plummer                      Seconded: Cllr Luke Edwards  
 Agreed by all

Cllr George Wright proposed that wreaths and flowers remain at the war memorial until they become unsightly or become a problem due to issues such as the wind.

Mick Dorling to be responsible for removing anything from the war memorial area.

Proposed: Cllr George Wright

Seconded: Cllr Bill Herbert

For: 6

Against: 0

Abstained: 2

**22/123 TDC Review of Conservation Areas**

It was noted that the formal consultation process for conservation areas would be at the Great Bentley Village Hall on the 19<sup>th</sup> October 2022.

This item was added for the November agenda under item 22/126.

**22/124 Standing Orders Review**

Deferred to November meeting.

**22/125 Training/Events**

93.1 Reports on attended events

Members of the Parish Council had visited the Book Store, Frating on Wednesday 5<sup>th</sup> October 2022 and were given a tour of the site.

RFO, Jennifer Spear had completed her Rialtas training

93.2 Nominations for new events - None

**22/126 Information Exchange/Items for next agenda**

TDC Review of Conservation Areas - considered response to the consultation for agreement and submission at November Meeting.

Standing Order Review to be added to the November agenda.

Cllr Peter Harry proposed to Cancel Part Two Agenda Items as there was nothing further to report.

Proposed: Cllr Peter Harry

Seconded: Cllr Luke Edwards

Agreed by all

**22/127 To confirm date and time of next meeting**

Date of next meeting: Thursday 3<sup>rd</sup> November 2022 at 7.00 p.m.

The meeting closed at 8.54 p.m.

**Part Two Agenda Items**

Matters taken in the absence of Press and Public (Public (Admissions to Meetings) Act 1960) as the item contains exempt information as defined by the Local Government Act 1972 Sch. 12a Pt (1).

**22/128 Insurance Claim**

To discuss insurance claim - cancelled