Great Bentley Parish Council

To: All Councillors

**You are hereby summoned to attend a meeting of Great Bentley Parish Council at the Community Resource Centre Plough Road, Great Bentley at 7.00 p.m. on Thursday 6th October 2022 for the purpose of transacting the following business:**

**Grahame Walkingshaw**

**Grahame Walkingshaw, Locum** Parish Clerk for Great Bentley

80 Chapel Road, West Bergholt, Essex, CO6 3HL

Telephone Number: 01206 240 772 E-mail: clerk@greatbentleyparishcouncil.co.uk

**AGENDA**

**22/98 Welcome and apologies for absence**

**22/99 Declaration of Members interests**

**22/100 Public Open Forum** (Maximum 15 minutes)

**22/101 To approve the minutes of the last meeting** (1st September 2022)

**22/102 To approve minutes of Extra Ordinary Meeting** (26th September 2022)

**22/103 Visitors Report** (ECC Alan Goggin, TDC Lynda McWilliams)

**22/104 Cadent Gas**

To note that the document with Cadent Gas has now been signed.

To discuss recent works, unannounced and resulting damage to the green.

& to discuss what initial actions are necessary and follow up restoration actions with utility companies working on the Green.

**22/105 Clerk’s Report**

Update on Rats on the Allotments & to decide on any further action.

**22/106 Council Reports:**

1. Footpath report
2. Caretaker’s Report
3. PCSO Crime Report
4. Tree Wardens Report
5. TDALC Report (Robert Taylor)

**22/107 The Green Working Party**

To discuss Green Working Party Report

 To note that prices for allotments will remain the same for 2022/2023.

**22/108 Environmental Working Group**

 **Licence to Plant:**

Draft Letter now attached for the Licence to Plant proposal

Recommendation that the PC support the planting with a £100 grant towards the seeds

Recommendation that once the Licence to Plant is confirmed that the Parish Council notify the contractor to leave the area off their works list

**Environmental Working Group Update**:

(1) Cllrs to note the attached Carbon Footprint Report for Great Bentley, along with the attached Climate Advice Pack being promoted by Essex CC and that these resources and links will be going on the GBPC website.

(2) Parish Council Energy Audit – Proposal for Cllrs to approve initial work for RFO & EWG member Andrew Whitefield to discuss whether an Energy Audit is possible or practical for the PC to undertake and what that may involve. At this stage the only cost is the RFO time, so this would be for when she is up to date with Rialtas, budget etc. The output would be a recommendation to either undertake an Energy Audit or not and costing for this.

**22/109 Southside Track**

Update on Southside Track

**22/110 Highways & Transport Reports:**

1. Transport Report
2. Speed Indicator Devices - to agree for Cllr Robert Taylor to apply for a licence on behalf of the Parish Council

**22/111 Finance**

To approve standing order payments for staff so that monthly approval is not required unless a change is needed. For this to be in place for the rest of this year and re-confirmed when the budget is approved each year.

To approve payments for October 2022 in accordance with the Budget

**22/112 Planning/Housing**

112.1 Applications for discussion at meeting

**Planning Appeal at the Moors –** Letter from Tim Snow dated 21/09/22

 **21/02176/FUL Land At Moorlands Farm, Great Bentley**

Update from Cllr Peter Harry who attended Planning Committee Meeting on 27/09/22

112.2 Planning Applications – Observations conveyed under delegated authority since last meeting

112.3 Planning Applications – Decisions received since last meeting

 **21/00978/FUL - Land to the South of Weeley Road -** Proposed engineering operations required in support of application for Reserved Matters submitted on adjacent land (136 dwellings) including attenuation basin, public footpath, access visibility and construction access.

 **Decision:** Approval - Full

 **22/01406/NMA – The Book Service, Colchester Road, Frating, CO7 7DW** – Non-material amendments south for application 21/01825/VOC (as amended by 22/00679/NMA). Amendments to the location of the proposed external door positions to the perimeter of the warehouse, installation of new LV Transformer and one new additional level access door.

 **Decision:** Approval Non-Material Amendment

**22/113 BHIB Insurance Renewal 2022/2023**

To approve using BHIB Insurance 2022/2023

**22/114 Gallagher Insurance 2022/2023**

To approve using Gallagher Insurance for Tractor 2022/2023 (£146.03)

**22/115 Salt Spreader**

 To discuss quotes on salt spreader and agree which model to purchase

**22/116 Chelmsford Motor Club, Corbeau Seats Rally Tendring & Clacton 2023**

 **(22 & 23 April 2023)**

To discuss consultation on application to Essex County Council in accordance with Section 12C. (Extension asked for to 10/10/22 by P. Dennitts)

**22/117 Permission to switch on the Xmas Lights on Sunday 27th November 2022 at**

**5.00 p.m.**

To approve permission to switch on Xmas Lights.

**22/118 Birch Avenue Public Verge (Licence to Plant)**

 To review and agree a proposal to provide a supporting letter for a member of the public to replant and maintain a verge adjacent to their property.

**22/119 Great Bentley Train Station Adoption**

Member of the Public to speak about the adoption of Great Bentley Train Station

**22/120 Tesco**

To discuss changes to Tesco’s

**22/121 Street Naming**

To discuss names for new developments

**22/122 Remembrance Service**

 To confirm Parish Council attendance at the annual wreath laying service at the war memorial and to approve purchase of a wreath.

**22/123 TDC Review of Conservation Areas**

To note information and consultation process at Great Bentley Village Hall on 19/10/22. To consider Parish Council response. To note that our November agenda should include a considered response to the consultation for agreement and submission.

**22/124 Standing Orders Review**

Update from Cllr Roger Adams

**22/125 Training/Events**

125.1 Reports on attended events

 125.2 Nominations for new events

**22/126 Information Exchange/Items for next agenda**

**TDC Review of Conservation Areas** - considered response to the consultation for agreement and submission at November Meeting.

**22/127 To confirm date and time of next meeting**

Date of next meeting: Thursday 3rd November 2022 at 7.00 p.m.

**Part Two Agenda Items**

Matters taken in the absence of Press and Public (Public (Admissions to Meetings) Act 1960) as the item contains exempt information as defined by the Local Government Act 1972 Sch. 12a Pt (1).

**22/128 Insurance Claim**

 To discuss insurance claim