

GREAT BENTLEY PARISH COUNCIL

The Community Resource Centre, The Village Hall Plough Road Great Bentley Colchester CO7 8LG
Tel: 01206 256410 Mobile: 07359 034865 E-mail: clerk@greatbentleyparishcouncil.co.uk
Clerk to the Council: Mrs D Humphris Chairman: Councillor Mrs P Dennitts

EXTRAORDINARY MEETING OF GREAT BENTLEY PARISH COUNCIL – THURSDAY 24th MARCH 2022

Members of the council are hereby summoned to attend a meeting of Great Bentley Parish Council scheduled to be held on **Thursday 24th MARCH 2022 at 7.00pm** at Great Bentley Village Hall, Great Bentley Colchester CO7 8LG for the purpose of transacting the following business:

Denise Humphris

Denise Humphris
Clerk to the Council
Great Bentley Parish Council

17th March 2022

THIS MEETING IS OPEN TO THE PUBLIC

AGENDA

- 1. Apologies for absence:** To receive apologies and confirm acceptance of those apologies :
Councillor R Taylor and Councillor R Adams
- 2. Declarations of Interest:** To note the nature and type of declarations of interest in accordance with the Council's Code Of Conduct (and section 106 of the Local Government Finance Act 1992) relating to items on this agenda.
- 3. Public Participation:** There will be 10 minutes available for this session where members of the public may address the Council. All questions must be addressed through the Chairman who may direct an oral or written response. A maximum of 3 minutes per speaker will be permitted at discretion of the Chair. Thereafter members of the public are not permitted to interrupt the meeting or to participate in debate.
- 4. Minutes:** To agree the minutes of the meeting held on Thursday 3rd March 2022 as a true record of the meeting for signature by the Chairman of this meeting (previously circulated)
- 5. Personnel Committee**
 - To consider the formation of a new personnel committee consisting of a maximum of 3 Councillors as follows:
Councillor Mrs P Dennitts; Councillor L Edwards; Councillor A Clarke
 - To consider Terms of Reference for the Personnel Committee (details circulated)
 - To note that matters pertaining to recruitment, locum (temporary) clerk hours and pay and temporary contract will be dealt with by the Personnel Committee in accordance with Terms of Reference and reported back to the Full Council accordingly, with an Agenda item for any matter requiring Full Council approval.
- 6. Exclusion of the Public and Press**
To RESOLVE that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the public and press shall be excluded due to the confidential nature of the items to be discussed
- 7. Resignation of Clerk:** To acknowledge the resignation of the Clerk and final salary/finishing date (details circulated)
- 8. Appointment of temporary Clerk**
To consider the appointment of locum (temporary) Clerk from the EALC list – recommendation to follow.
- 9. Next Full Council Meeting** To note the next meeting date Thursday 7th April 2022 at 7pm at Great Bentley Village Hall.

www.greatbentleyparishcouncil.co.uk

Signed: Denise Humphris
Clerk to the Council: 17th March 2022

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*Signed: Denise Humphris
Clerk to the Council: 17th March 2022*