

# GREAT BENTLEY PARISH COUNCIL

The Community Resource Centre, The Village Hall Plough Road Great Bentley Colchester CO7 8LG

Tel: 01206 256410 Mobile: 07359 034865 E-mail: [clerk@greatbentleyparishcouncil.co.uk](mailto:clerk@greatbentleyparishcouncil.co.uk)

Clerk to the Council: Mrs D Humphris Chairman: Councillor Mrs P Dennitts

## MEETING OF GREAT BENTLEY PARISH COUNCIL – THURSDAY 3<sup>RD</sup> March 2022

Members of the council are hereby summoned to attend a meeting of Great Bentley Parish Council scheduled to be held on **Thursday 3<sup>rd</sup> March 2022 commencing following the end of the Full Council Planning Meeting which starts at 7.00pm** at Great Bentley Village Hall, Great Bentley Colchester CO7 8LG for the purpose of transacting the following business:

*Denise Humphris*

Denise Humphris  
Clerk to the Council  
Great Bentley Parish Council

24 February 2022

### THIS MEETING IS OPEN TO THE PUBLIC

#### AGENDA

1. **Apologies for absence:** To receive apologies and confirm acceptance of those apologies
2. **Declarations of Interest:** To note the nature and type of declarations of interest in accordance with the Council's Code Of Conduct (and section 106 of the Local Government Finance Act 1992) relating to items on this agenda.
3. **Public Participation:** There will be 10 minutes available for this session where members of the public may address the Council. All questions must be addressed through the Chairman who may direct an oral or written response. A maximum of 3 minutes per speaker will be permitted at discretion of the Chair. Thereafter members of the public are not permitted to interrupt the meeting or to participate in debate.
4. **Full Council Minutes:** To agree the minutes of the meeting held on Thursday 3<sup>rd</sup> February 2022 as a true record of the meeting for signature by the Chairman of this meeting (previously circulated)
5. **Minutes of Council committee meetings** To receive, acknowledge and ratify (where needed) the decisions of the following meetings.
  - a) Full Council Planning Meeting held on 3<sup>rd</sup> February 2022. (previously circulated). To receive the minutes.
6. **Annual Parish Meeting – Arrangements for meeting 12<sup>th</sup> May 2022**  
To consider and confirm agreement to draft plans/items as detailed on draft Annual Parish Meeting agenda (previously circulated)
7. **Reports from County and District Councillors** To note receipt of reports from
  - a) County Councillor A Goggin (to follow)
  - b) District Councillor Mrs L McWilliams (to follow)
8. **Other Reports:** To note receipt of the following reports.
  - a) Footpath Report (to be circulated)
  - b) Caretaker's report (to be circulated)
  - c) PCSO Crime Report (previously circulated)
9. **Clerk's report:** To receive the Clerk's report (to follow)

[www.greatbentleyparishcouncil.co.uk](http://www.greatbentleyparishcouncil.co.uk)

*Signed: Denise Humphris  
Clerk to the Council 24<sup>th</sup> February 2022*

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## 10. Matters relating to The Green

### a) The Green – Working Party

- i) To note the monthly report and approve actions from that report as detailed below (previously circulated)
  - To consider accepting a donation of £150 from the running club towards repairs for The Green
  - To replace two trees missing from Methodist Chapel with a liquid amber and a prunus (To delegate authority to Clerk to approve expenditure once costs known up to an agreed amount)
  - To consider the quote of £350 to remove two dead trees (details as per Green Report)
  - To consider quote of £100 to cut down over grown bushes and Elders against wall at Mill House

### b) Requests for permission to use The Green

- (i) Great Bentley Carnival and Fete Association Saturday 25<sup>th</sup> June 2022
- (ii) Great Bentley Show Committee Saturday 3<sup>rd</sup> September 2022 (plus advertising boards on The Green)

### c) Cadent Gas Line

To consider and agree next steps with regards documents received for signature.

## 11. Highways and Transport Matters

- a) To note the Transport Report (to follow). Any items raised for action will be placed on a future agenda.
- b) To consider quotes received for Speed Indicator Devices (details circulated)

## 12. Car Park Repairs

To consider a quote from Livertons to repair potholes in The Car Park (details circulated)

## 13. Finance:

- a) To review bank signing arrangements and online authorisations for both Unity Trust and Co-op Bank.
- b) To approve the invoices and payments to be made for March 2022 (details to be circulated)
- c) To note the up-to-date Bank reconciliation to 31<sup>st</sup> January 2022 (to be circulated)

**14. Public Participation:** There will be 10 minutes available for this session where members of the public may address the Council. All questions must be addressed through the Chairman who may direct an oral or written response. A maximum of 3 minutes per speaker will be permitted at the discretion of the Chair.

**15. Exclusion of the Public and Press:** To RESOLVE that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded due to the confidential nature of the business to be discussed as follows:

## 16. To discuss Station Car Park security arrangements

## 17. Staff – salary review.

## 18. Date and Time of Next Meeting

To confirm the date and time of the next meeting as Thursday 7<sup>th</sup> April 2022 following the closure of the Full Council Planning Meeting which will commence at 7pm

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*Signed: Denise Humphris  
Clerk to the Council 24<sup>th</sup> February 2022*