

GREAT BENTLEY PARISH COUNCIL

*The Community Resource Centre, The Village Hall Plough Road Great Bentley Colchester CO7 8LG
Tel: 01206 256410 Mobile: 07359 034865 E-mail: clerk@greatbentleyparishcouncil.co.uk
Clerk to the Council: Mrs D Humphris Chairman: Councillor Mrs P Dennitts*

MEETING OF GREAT BENTLEY PARISH COUNCIL – THURSDAY 7th October 2021

Members of the council are hereby summoned to attend a meeting of Great Bentley Parish Council scheduled to be held on **Thursday 7th October 2021 commencing following the end of the Planning Committee Meeting which starts at 7.00pm** at Great Bentley Village Hall, Great Bentley Colchester CO7 8LG for the purpose of transacting the following business:

Denise Humphris

Denise Humphris
Clerk to the Council
Great Bentley Parish Council

30th September 2021

THIS MEETING IS OPEN TO THE PUBLIC

AGENDA

- 1. Apologies for absence:** To receive apologies and confirm acceptance of those apologies
Councillor Luke Edwards
- 2. Declarations of Interest:** To note the nature and type of declarations of interest in accordance with the Council's Code of Conduct (and section 106 of the Local Government Finance Act 1992) relating to items on this agenda.
- 3. Public Participation**
Public questions are invited prior to the start of the meeting for a maximum of 10 minutes and limited to 3 minutes per person at the discretion of the Chair.
- 5. Minutes:** To agree the minutes of the meeting held on Thursday 2ND September 2021 as a true record of the meeting for signature by the Chairman (previously circulated)
- 6. Minutes of committee meetings** To receive, acknowledge and ratify (where needed) the decisions of the following committee meetings.
 - a) Planning Committee Meeting held on 2nd September 2021.(previously circulated)
- 7. Reports from County and District Councillors** To receive reports from:
 - a) County Councillor A Goggin (to follow)
 - b) District Councillor Mrs L McWilliams (to follow)
- 8. Council Reports:** To receive the following reports. (Any matters for consideration will be highlighted for inclusion on next month's agenda)
 - a) The Green – Working Party (to be circulated)
 - b) Footpath Report (previously circulated)

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*Signed: Denise Humphris
Clerk to the Council 30th September 2021*

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c) Caretaker's report (circulated)

9. Clerk's report

To receive the Clerk's report (details circulated)

10. Queen's Platinum Jubilee Event Saturday 4th June

To consider a request from a member of the public interested in organising this Village event for the Council to create a 'Working Party' and agree in principal to run this as a Council event and provide finance and insurance for the event (details circulated.)

11. 2021 Remembrance Day

To consider the purchase of a 'Tommy'. Costs max £650 full details of choices circulated

12. Matters relating to The Green

a) Southside Track

Further to minute number 05.21/067 and :

To consider ideas put forward for the management of Southside Track

i) Councillor Mrs P Dennitts: (supporting information circulated)

Proposal: to form a sub-committee with the following Terms of Reference:

- to assess the viability of, and get a price for wooden bollards, benches, and trees down the length of the Southside Track;
- to assess whether the through traffic creates enough of an issue to consider closing the Southside Track to through traffic.

Membership/meetings/quorum and delegated powers : to be agreed but to encourage Southside residents to be represented on the committee

ii) Councillor R Adams (supporting information circulated)

Proposal: to reduce the track width and define this by posts/bollards.

The track posts /bollards to be interspersed with trees, seats etc for aesthetic reasons.

To install a physical barrier along the track, with a turning bay either side of the barrier (like The Path), subject to consultation with affected householders.

iii) Councillor J Hills (supporting information circulated)

Proposal: to consider the purchase of a Rotor Rake alongside a new Tractor to

enable the Council to undertake necessary works as and when needed.

b) Replacement memorial bench

To consider an offer of a free ENVIROPOL replacement bench for a memorial bench that is damaged beyond repair after only 2 years. (details circulated)

c) Request to use the Green for activities/functions

i) **Bootcamp:** Request from the existing Sunday Bootcamp to add additional sessions as follows: Tuesday morning 9.30am and Thursday evening 6pm (or earlier as light fades)

ii) **Cricket Club:** Request to use the Green for various activities on Saturday 16th July to celebrate Cricket Club 250 year anniversary (details circulated)

iii) **Private Christening/Bouncy Castle:** Sunday 17th October at The Football Club (details circulated)

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d) Cadent - Gas Pipe request

Further to min no: 09/21.102 (d) to note responses to questions raised

To receive updates from meeting on site with Dalcour McLaren Wednesday 6th November.

e) Private Right of Way Gate Replacement – Moors Close

To consider approval to the design of replacement gate submitted by Hills Building Group (details circulated)

13. Highways Matters:

Essex County Council Highways Devolution Scheme

To consider whether Great Bentley Parish Council wish to join this scheme (details previously circulated)

14. Annual Subscription:

To consider approval of annual renewal subscriptions as follows:

Community Voluntary Services Tendring: £25 (1st April 2021 – 31st March 2022)

Rural Community Council of Essex : £72.60 (1st April 2021 - 31st March 2022)

15. Annual Insurance Renewal and review

To note that Annual Insurance has been renewed on existing basis to ensure continuity of cover whilst new Clerk ascertains up to date Asset Register and Risk Assessments for full review in coming months (Details circulated)

16. Training : To ratify approval of the following training courses booked totalling £234:

Clerk: Climate Emergency – suite of courses 2021/2022 Cost £105

ECC Highways Multi Topic Briefing Cost £24

Essex Forest Initiative Cost £0

Chairman: Climate Emergency – suite of courses 2021/2022 Cost £105

16. Finance:

- a) To approve the invoices and payments to be made for October 2021 (details to be circulated) noting two additional payments made during the month of September for ratification:
Payment approved (min no. 09/21.106 (d) and omitted from September invoice list for payment) PAID £660
Insurance: due for renewal 1st October and paid to ensure ongoing cover. PAID £1261.66

- b) To note the up-to-date financial report and Bank reconciliation (to be circulated)

17. Public Participation

Public questions are invited at the end of the meeting for a maximum of 10 minutes and limited to 3 minutes per person at the discretion of the Chair.

18. Date and Time of Next Meeting

To confirm the date and time of the next meeting as Thursday 4th November 2021 following the closure of the Planning Committee meeting which will commence at 7pm.

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*Signed: Denise Humphris
Clerk to the Council 30th September 2021*

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