

# Great Bentley Parish Council

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The Community Resource Centre, The Village Hall, Plough Road, Great Bentley, Colchester CO7 8LG  
Telephone No. 01206 256410 e-mail clerk@greatbentleyparishcouncil.co.uk

29<sup>th</sup> April 2021

Dear Councillor,

## **VIRTUAL MEETING OF GREAT BENTLEY PARISH COUNCIL – 6<sup>th</sup> May 2021**

You are hereby summoned to attend a virtual meeting of Great Bentley Parish Council scheduled to be held on **Thursday 6<sup>th</sup> May at 7.15pm** on the Zoom platform directly after the Annual Parish Council meeting (APCM) and the Planning Committee meeting, the APCM commencing at 7pm. To access the meeting, an email invitation will be sent to you on the afternoon of the meeting. Please click on the link not earlier than 6.50 pm where if you are placed automatically into the 'waiting room', the clerk will move you into the meeting.

The meeting is recorded and will be deleted once the Minutes have been written by the Clerk.

Yours sincerely

*Karen Paradise*

Karen Paradise  
Clerk to the Parish Council

**NB.** The Agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch. 12 para 10 (2) (b), and the Council cannot lawfully decide any matter which is not specified in the Agenda (*Longfield Parish Council v Wright (1918) 88 LJ Ch*).

### **Agenda Items: Actions, Information, Reports, Correspondence, and the Village Green Working Party Report.**

Councillors are reminded that decisions may not lawfully be made on matters brought up under these items unless specified in the agenda.

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, the meeting will take place remotely using the Zoom platform.

**Meeting of Great Bentley Parish Council**  
**To be held Virtually on the Zoom Platform at 7.15pm on 6<sup>th</sup> May 2021**

## **AGENDA**

1. **Apologies for absence:** To receive apologies.
2. **Declarations of Interest:** To note the nature and type of declarations of interest in accordance with the Council's Code of Conduct (and section 106 of the Local Government Finance Act 1992) relating to items on this agenda.
3. **Information and Reports since last meeting**
4. **Minutes:**
  - a) To agree the minutes of the Parish Council meeting held on 1<sup>st</sup> April 2021.
  - b) To agree the minutes of the Extraordinary Parish Council meeting held on 23<sup>rd</sup> April 2021.
5. **Public Forum:** The public may address the Council for a maximum of 10 minutes, limited to 3 minutes per person at the discretion of the Chair. Following the forum, the public are not permitted to interrupt the meeting to participate in debate.
6. **County and District Councillors.** Reports received from:
  - a) District Councillor - Cllr L. McWilliams.
  - b) County Councillor – Cllr A. Goggin.
7. **Other Reports.** Reports received from:
  - a) Transport - Cllr P. Harry.
  - b) Footpaths - Mr D. Gollifer.
  - c) Caretaker - Mr R. McWilliams.
  - d) TDALC - Cllr R. Taylor
8. **Finance:**
  - a) To approve the monthly expenditure report.
  - b) To note the monthly bank reconciliations.
  - c) To approve the year end bank reconciliation.
  - d) To confirm the financial year end 2020/21 carried forward figure of £97,231 (section 2 box 8).
  - e) To approve section one, Annual Governance Statement, of the Annual Governance and Accountability Return 2020/21.
  - f) To approve section two, Accounting Statements of the Annual Governance and Accountability Return 2020/21.
  - g) To note the Internal Audit Report 2020/21 recommendations
  - h) To agree purchase of new voice recorder for in-person meetings
  - i) to consider quotation for new signs re no parking on the Green
9. **Correspondence:**
  - a) Request for permission for the Friends of The Green to carry out our customary fund-raising on the Green.
  - b) To consider request for permission from the Youth Football Club to erect a marquee on the Green in front of the clubhouse for the annual awards evening in July.
  - c) To consider request from a resident for a litter bin at the Heckford's Road entrance to PROW footpath 3.

10. **Village Green & Allotment Working Party:**
  - a) To consider letter from Market Field Farm for work placement opportunities
11. **Southside Track:**

To consider Councillor's proposals for long term management of the Southside area of the Green.
12. **Village Magazine Article:**

To consider the amended prepared article
13. **Water Supply to the Michael Mitchell Memorial Allotment Site:**

To consider offer of a donation from Cala Homes towards the installation of water to the site and to consider further steps to install the water connection.
14. **Next Meeting:** To follow Government guidelines, to confirm the date for the next Parish Council meeting.
15. **Public Forum:** The public may address the Council for a maximum of 10 minutes, limited to 3 minutes per person at the discretion of the Chair.