

GREAT BENTLEY PARISH COUNCIL

The Community Resource Centre, The Village Hall Plough Road Great Bentley Colchester CO7 8LG
Tel: 01206 256410 Mobile: 07359 034865 E-mail: clerk@greatbentleyparishcouncil.co.uk
Clerk to the Council: Mrs D Humphris Chairman: Councillor Mrs P Dennitts

MEETING OF GREAT BENTLEY PARISH COUNCIL – THURSDAY 2nd December 2021

Members of the council are hereby summoned to attend a meeting of Great Bentley Parish Council scheduled to be held on **Thursday 2nd December 2021 commencing following the end of the Planning Committee Meeting which starts at 7.00pm** at Great Bentley Village Hall, Great Bentley Colchester CO7 8LG for the purpose of transacting the following business:

Denise Humphris

Denise Humphris
Clerk to the Council
Great Bentley Parish Council

25th November 2021

THIS MEETING IS OPEN TO THE PUBLIC

AGENDA

1. **In the absence of the Chairman – to appoint the Vice Chairman to chair the meeting.**
2. **Apologies for absence:** To receive apologies and confirm acceptance of those apologies
Councillor Mrs P Dennitts
3. **Declarations of Interest:** To note the nature and type of declarations of interest in accordance with the Council's Code of Conduct (and section 106 of the Local Government Finance Act 1992) relating to items on this agenda.
4. **Public Participation:** There will be 10 minutes available for this session where members of the public may address the Council. All questions must be addressed through the Chairman who may direct an oral or written response. A maximum of 3 minutes per speaker will be permitted at discretion of the Chair. Thereafter members of the public are not permitted to interrupt the meeting or to participate in debate.
5. **Minutes:** To agree the minutes of the meeting held on Thursday 4th November 2021 as a true record of the meeting for signature by the Chairman of this meeting (previously circulated)
6. **Minutes of committee meetings** To receive, acknowledge and ratify (where needed) the decisions of the following committee meetings.
 - a) Planning Committee Meeting held on 3rd November 2021.(previously circulated)
 - b) Finance Committee Meeting held on 22nd November 2021 and to approve the recommendations therein (previously circulated)
7. **To consider adoption of the Councillor co-option policy as presented by The Clerk (details circulated)**
8. **To consider adoption of the 2020 revised Standing Orders as presented by The Clerk (previously circulated)**
9. **Consultation Documents**
To note receipt of the following consultation documents and consider if the Council wish to make any comments
 - a) Plans to expand Tendring Primary School
 - b) North Falls Offshore Windfarm

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Signed: Denise Humphris
Clerk to the Council 25th November 2021

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10. Reports from County and District Councillors To note receipt of reports from:

- a) County Councillor A Goggin (to follow)
- b) District Councillor Mrs L McWilliams (to follow)

11. Council Reports: To note receipt of the following reports.

- a) Footpath Report (to be circulated)
- b) Caretaker's report (to be circulated)

12. Clerk's report

To receive the Clerk's report (to follow)

13. Matters relating to The Green

a) The Green – Working Party

- (i) To note the monthly report and actions as detailed (previously circulated)

b) Trees

- (i) To consider a request for a memorial tree by The Pond (details circulated)
- (ii) To consider the proposal for further donated trees as follows: Donation to be £100 to cover cost of tree and planting and future maintenance costs

14. Highways and Transport Matters

To note the following reports – any items raised for action will be placed on a future agenda

- a) Transport Report (circulated)
- b) Report of the meeting held on 17th November with Essex County Council Highways Engineers (circulated)
- c) To consider a donation to The Cricket Club in recognition of them allowing use of their clubhouse for the Highways meeting
- d) Creation of a new PROW.
To consider whether this council supports, in principle, the conceptual idea submitted by a resident to create a new PROW between Great Bentley and Thorrington on the understanding that any 'in principle' decision will not commit this Council to providing any funds or resources now or in the future. (details previously circulated)

15. Annual Subscriptions

- a) To consider payment of subscription of £45 to The Open Spaces Society. If approved to note budget overspend totaling £140 and consider whether to note the overspend or vire funds from unspent budget elsewhere.

16. Training

To consider approval to training requests as follows which will create a budget overspend of £300

If approved to consider noting or vire funds from unspent budget elsewhere

- a) Budget and Precept Course (Chairman and Clerk) £140
- b) SLCC Practitioners Conference February 2022 (Clerk) £75
- c) Open Spaces Society Training April 2022 (Clerk) £75

17. Toilets for Queen's Jubilee Event June 2022

To consider the quotes obtained by the Clerk to assist the Jubilee organizers and consider approval. To note budget overspend if approved and consider any action necessary. (Details to be circulated)

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*Signed: Denise Humphris
Clerk to the Council 25th November 2021*

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18. Finance:

- a) To approve the invoices and payments to be made for December 2021 (details to be circulated)
- b) To note the up-to-date financial report and Bank reconciliation (to be circulated)
- c) To note all budget overspends and consider any action necessary

19. Public Participation:

There will be 10 minutes available for this session where members of the public may address the Council. All questions must be addressed through the Chairman who may direct an oral or written response. A maximum of 3 minutes per speaker will be permitted at the discretion of the Chair.

20. Date and Time of Next Meeting

To confirm the date and time of the next meeting as Thursday 6th January 2022 following the closure of the Planning Committee Meeting which will commence at 7pm. (Due to the Christmas Break agenda items will need to be with the Clerk by 9am Thursday 23rd December 2021)

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*Signed: Denise Humphris
Clerk to the Council 25th November 2021*