If you wish to join the meeting, please email clerk@greatbentleyparishcouncil.co.uk to request an invitation which will be sent during the afternoon of the meeting. You will not be able to access the meeting before 6.50pm and on entry you will be placed in the ‘waiting room’. You will then be moved into the ‘meeting room’ when all the Councillors have arrived. The meeting is recorded and will be deleted once the Minutes have been written by the Clerk.

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| **Meeting of Great Bentley Parish Council To be held Virtually on the Zoom Platform at 7.15pm on 6th May 2021** |

**AGENDA**

**1. Apologies for absence**: To receive apologies.

**2. Declarations of Interest**:To note the nature and type of declarations of interest in accordance with the Council’s Code of Conduct (and section 106 of the Local Government Finance Act 1992) relating to items on this agenda.

**3. Information and Reports since last meeting**

**4. Minutes**:

a)To agree the minutes of the Parish Council meeting held on 1st April 2021.

b) To agree the minutes of the Extraordinary Parish Council meeting held on

23rd April 2021.

**5. Public Forum:** The public may address the Council for a maximum of 10 minutes, limited

to 3 minutes per person at the discretion of the Chair. Following the forum, the public are

not permitted to interrupt the meeting to participate in debate.

**6. County and District Councillors.** Reports received from:

1. District Councillor - Cllr L. McWilliams.
2. County Councillor – Cllr A. Goggin.

**7. Other Reports**. Reports received from:

a) Transport - Cllr P. Harry.

b) Footpaths - Mr D. Gollifer.

c) Caretaker - Mr R. McWilliams.

d) TDALC - Cllr R. Taylor

**8. Finance**:

a) To approve the monthly expenditure report.

b) To note the monthly bank reconciliations.

c) To approve the year end bank reconciliation.

d) To confirm the financial year end 2020/21 carried forward figure of £97,231

(section 2 box 8).

e) To approve section one, Annual Governance Statement, of the Annual Governance and Accountability Return 2020/21.  
 f) To approve section two, Accounting Statements of the Annual Governance and Accountability Return 2020/21.  
 g) To note the Internal Audit Report 2020/21 recommendations

h) To agree purchase of new voice recorder for in-person meetings

i) To consider quotation for new signs re no parking on the Green

**9. Correspondence:**

a) Request for permission for the Friends of The Green to carry out our customary fund-raising on the Green.

b) To consider request for permission from the Youth Football Club to erect a marquee on the Green in front of the clubhouse for the annual awards evening in July.

c) To consider request from a resident for a litter bin at the Heckford’s Road entrance to PROW footpath 3.

**10. Village Green & Allotment Working Party**:

a) To consider letter from Market Field Farm for work placement opportunities

**11. Southside Track:**

To consider Councillor’s proposals for long term management of the Southside area of the Green.

**12. Village Magazine Article:**

To consider the amended prepared article

**13. Water Supply to the Michael Mitchell Memorial Allotment Site:**

To consider offer of a donation from Cala Homes towards the installation of water to the site and to consider further steps to install the water connection.

**14.** **Next Meeting**: To follow Government guidelines, to confirm the date for the next Parish Council meeting.

**15. Public Forum:** The public may address the Council for a maximum

of 10 minutes, limited to 3 minutes per person at the discretion of the Chair.