

**MINUTES OF THE MEETING OF
Great Bentley Parish Council
2 January 2014**

Present	Councillors; B. Herbert (Chair), L. Edwards, K. Plummer, L. McWilliams, C. Warder and P. Balbirnie.
137-13/4	Apologies for absence: Apologies were received from Cllr J. Hills, Cllr G. Wright and Cllr R Taylor.
138-13/4	Minutes of the last meeting: Cllr Balbirnie stated that his letter to GBPC dated 5 December and donation of £50 was noted under correspondence at the meeting on 5 December 2013 but no record of this appears in the minutes. The Clerk apologised for the omission. Noting the omission above, the minutes of the meeting held on 5 December 2014 were agreed as a true record of proceedings.
139-13/4	Declarations of Interest: <ul style="list-style-type: none"> • Cllr McWilliams registered an interest in the role of the caretaker (agenda item 142-13/4). • Cllr Plummer and Cllr McWilliams declared an interest the Village Hall (agenda item 148-13/4).
140-13/4	Information & Reports: None.
141-13/4	County and District Councillors Reports: <p>a) <u>County Councillor</u>: - Cllr Lord was not in attendance.</p> <p>b) <u>District Councillor</u>: - Cllr L McWilliams reported that the High Sherriff has agreed to visit Gt Bentley in conjunction with her visit to Jaywick on 17 January 2014. She is scheduled to be in the village between 12pm and 1pm. Cllr McWilliams is planning a reception party.</p> <p>Cllr McWilliams registered her pleasure at Clive French's Pride of Tendring award for his work over many years with Great Bentley Football Club.</p>
142-13/4	Other Reports: <p>a) <u>Police Incidents Report in attendance</u>; No report received.</p> <p>b) <u>Tendring District Association of Local Councils</u>; Nothing to report.</p> <p>c) <u>Transport</u>; Nothing to report.</p> <p>d) <u>Footpaths</u>; Mr Gollifer's report was noted. A request was made to provide labelled sketch of the local footpaths in order to assist members understanding.</p> <p>e) <u>Caretaker</u>; Mr McWilliams report was noted</p> <p>f) <u>NAP</u>; No report</p> <p>g) <u>Village Events</u>; No events to note.</p>
143-13/4	Correspondence: <p>a) <u>TDC Emergency Contacts Request</u>; Resolved: (i) to forward Cllr Herbert's details to TDC as the initial point of contact for Great Bentley PC together with</p>

	<p>the details of Cllrs McWilliams and Taylor as alternative contacts. (ii) Contact TDC for a template from which to develop a village emergency plan and attempt to complete a first draft for the next meeting.</p> <p>b) <u>Essex Uni. Students Union – Volunteering Offer</u>; it was suggested that the students may be able to assist with the village car park e.g. complete a survey, prepare a drawing and a specification. Need to clarify that there is no budget but that the Parish Council may apply for external funding.</p> <p>c) <u>Correspondence for Mr Hume</u>; it was noted that this correspondence was directed at individual councillors and they are not able to respond individually. Resolved: GBPC has clarified its position to the complainant and is not prepared to discuss this matter any further particularly in the absence of the Chairman. Mr Hume to be advised that if he remains dissatisfied he should contact the Monitoring Officer.</p> <p>d) <u>Enquiry relating to The Spinney</u>: Resolved: Respond noting that the reason the work had been undertaken was because there were a number of broken branches and complaints have been received in the past. The trees were cut back for safety reasons</p>
144-13/4	<p>Clerks Report: The Clerk's previously circulated report (attached as Appendix A to these minutes) was noted.</p> <p>Cllr Warder proposed that the Clerk obtains 'fixed price' quotations for village grass cutting (e.g. verges strimming and the green) and presents these for consideration to the Parish Council meeting in February. This was seconded by Cllr McWilliams and the motion was carried.</p>
145-13/4	<p>Finance Report:</p> <p>a) <u>To approve expenditure for the month</u>; the monthly expenditure report (attached as Appendix B to these minutes) was agreed after being proposed by Cllr Balbirnie and seconded by Cllr Plummer.</p> <p>b) <u>To approve requests for non-budgeted expenditure</u>; none this month.</p>
146-13/4	<p>Financial Investment Strategy: The Clerk reported his contact with TDC. It was proposed by Cllr Balbirnie, seconded by Cllr Edwards to schedule an informal meeting of the Finance Committee ASAP to agree a way forward. Resolved: To prepare a proposal for consideration by the Parish Council at its next meeting.</p>
147-13/4	<p>Village Green Working Party Report: Cllr Herbert summarised the points in his previously circulated report.</p>
148-13/4	<p>Parish Council Grant Applications: Cllr Plummer presented the Grants Working Party proposals for grant aid in 2014/15. Cllr Balbirnie moved the proposals en bloc. Cllr McWilliams seconded the proposal and it was Resolved: To approve the 2014/15 grants (set out in Appendix C) as presented.</p>
149-13/4	<p>Highways:</p> <p>a) Further to consideration of a couple of options, Cllr Warder proposed, Cllr Edwards seconded and it was Resolved: To purchase a grit/salt spreader from Clarkes of Walsham.</p> <p>b) It was noted that the ongoing flooding issue on Thorrington Road is now back with Highways for consideration.</p> <p>c) It was reported that real progress is being made with the flooding issue at Old Farm Cottage.</p>
136-13/4	<p>Future Agenda Items: None offered.</p>
PUBLIC QUESTIONS	None.

Meeting of Great Bentley Parish Council

REPORT OF THE PARISH CLERK

2 January 2014

1. Station Road Car Park

I have yet to receive a response and suspect it may be some time before I hear from the Valuation Office Agency regarding the challenge to the car park's rateable value set at £3,100.

2. Grass Cutting 2014

In order to be in a position to commence grass cutting at the start of the growing season in 2014, subject to agreement, I propose to seek quotations for the three separate areas of grass cutting work e.g. highway verges, the village green and strimming. My objective is to put the quotations to the Parish Council for consideration at the February meeting.

3. The Tendring District Local Plan: Pre-Submission Focussed Changes (2014)

TDC has forwarded two copies of its "Tendring District Local Plan: Pre-Submission Focussed Changes" which comprise of three documents – 'Major Changes to the Written Statement', 'Minor Changes to the Written Statement' and 'Changes to the Policies Maps' for the Parish Council's consideration. These documents are too large to copy and circulate to individual Councillors.

Great Bentley Parish Council will no doubt be particularly interested in changes PM9.1, PM9.2 and PM9.3 which have been copied and attached separately for ease of reference. I may be able to scan and circulate these changes to members.

There will be a six week consultation exercise starting on 6 January 2014 and ending on 17 February 2014. Any comments received after that time will not be accepted.

It is proposed that these documents and changes made are considered by the Parish Council at its meeting on 6 February 2014. Members may wish to take time to review the documents prior to the February Parish Council meeting. In addition to the copies at the Community Resource Centre the documents can be viewed at Clacton Town Hall, Weeley Council Offices, any of the district's local libraries and on the Council website www.tendringdc.gov.uk

Kevin Harkin

Clerk to Great Bentley Parish Council

APPENDIX B

Items of Expenditure for Approval 2 January 2014					
			£		£
GBVH (CRC Hire) 1-31 Nov '13	A060	Village Hall Hire	184.44		184.44
GBVH	P020	Allotment Water rate	464.69		464.69
Mr K Harkin (mth 9)	A017	Training, Travel & Subsistence	728.00		728.00
E.ON	L010	Energy	258.37	51.67	310.04
Talktalk	A065	CRC Rent, Equip, Maint & General Costs	30.27	6.05	36.32
Conkers Cutters	G010	Grass Cutting/ Green (inc.Gas oil for Tractor)	220.00		220.00
GBVH (Hall Hire) Jan '14	A060	Village Hall Hire	22.00		22.00
GBVH (CRC Hire) 1-31 Jan '14	A065	CRC Rent, Equip, Maint & General Costs	190.00		190.00
GBVH (Hall Hire) Nov '14	A060	Village Hall Hire	21.30		21.30

Landscape Services	G020	Grn Reinstatement /Track/ Mtnce	100.00	20.00	120.00
Signs Made Easy	C030	Car Pk/ Leveling/ Notices/ Signage	359.64	71.93	431.57
Mr M Dorling (60)	G020	Grn Reinstatement/ Track/ Mtnce	148.00		148.00
Mr M Dorling (61)	C030	Car Park/ Leveling/ Notices/ Signage	116.00		116.00
Mr M Dorling (62)	G010	Grass Cutting/Green(inc.Gas oil for Tractor)	96.00		96.00
Mr M Dorling (63)	C030	Car Pk/Leveling/Notices/Signage	283.48		283.48
Mr M Dorling (64)	C030	Car Pk/Leveling/Notices/Signage	45.00		45.00
Mr R McWilliams	A013	Village Caretaker	69.24		69.24
		TOTAL	3,336.43	149.65	3,486.08

APPENDIX C

GRANT APPLICATION SUMMARY 2014/15

2 January 2014

Set out in the table below is a summary of the organisation's that applied for and were grant aided in 2013/14. It is proposed to present the proposals for grant aid in 2014/15 at the Parish Council meeting on 2 January 2014 for consideration.

Organisation	Application Received	Grant Award in 13/14 £	Proposal for 14/15 £
Gt Bentley Luncheon Club	04-09-13	£300	300
Bentley in Bloom	27-10-13	£400	300
St Mary's Church Yard	07-11-13	£250	300
Parish Magazine	21-11-13	£250	250
Gt Bentley Youth Club	19-11-13	£300	300
Gt Bentley Youth Football Club	09-11-13	£300	300
Gt Bentley Cricket Club	29-11-13	No application	300
Gt Bentley Pre School	11-11-13	Nil (application declined)	295
Citizens Advice Bureau Tendring	No application	No application	No application received
Good Neighbours	18-11-13	No application	265
Essex Air Ambulance	28-08-13	£500	Nil
Gt Bentley Carnival and Village Show (mobile toilets)	Standing Grant	£500	500
Gt Bentley Village Hall	05-12-13	No application	452
TOTALS		2800	3562

Great Bentley Parish Council

**MINUTES OF THE MEETING OF THE PLANNING COMMITTEE
2 JANUARY 2014**

Present	Cllrs B. Herbert (Chair), L. Edwards, K. Plummer, L. McWilliams, C. Warder, and P. Balbirnie. No members of the public in attendance.		
054-13/4	Apologies for absence: Cllr J Hills, Cllr G. Wright and Cllr R. Taylor		
055-13/4	Declarations of interest: None.		
056-13/4	Minutes of last meeting: The minutes of the Planning Committee meeting held on 5 December 2014 were proposed by Cllr Balbirnie, seconded by Cllr McWilliams and agreed as a true record of proceedings.		
057-13/4	Planning applications:		
	Planning Reference No. & Email Link	Application Details	Address/ Location
	13/01441/TCA Mr Ryan	T1 - Holly, cut down to ground level.	The Old Mill House The Green Great Bentley
	Comments: Subject to the Tree Warden's comments, no objection and no comment.		
	13/01444/TPO Mr Self	Purple Prunus - reduce and re-shape by 1.5 metres back to previous pruning points.	Hamilton House The Green Great Bentley
	Comments: Subject to the Tree Warden's comments, no objection and no comment.		
	13/01396/FUL Knowles Associates	Proposed part two storey and single storey extension to form offices. (Variation to design approved under 13/00992/FUL).	Red Lion House The Green Great Bentley
	Comments: No objection and no comment.		
	13/01413/FUL Mr & Mrs Albins	Proposed single storey rear extension to form living room.	Bromley House Sturric Lane Great Bentley
	Comments: No objection and no comment.		
058-13/4	Correspondence:	None	
059-13/4	Planning Matters for Report:	<ol style="list-style-type: none"> 1. Cllr McWilliams reported that a request has been made that the Green Corner application 13/01320/FUL be considered by the Planning Committee. The Planning Committee has scheduled a site visit on Tuesday 4 February 2014 at 10am. 2. The amended Local Plan has been received. 	
	PUBLIC QUESTIONS	None.	

The next Planning Committee Meeting will be held on Thursday 6 February 2014.